



**MEMORANDUM of UNDERSTANDING  
BETWEEN  
BOSSIER PARISH COMMUNITY COLLEGE  
AND THE UNIVERSITY of LOUISIANA at MONROE**

**February 4, 2009**

**PURPOSE**

This Memorandum of Understanding (MOU) summarizes an educational partnership agreement between Bossier Parish Community College (BPCC) and The University of Louisiana at Monroe (ULM) to provide an undergraduate educational opportunity for students. Both institutions are committed to seamless transfer so students may successfully complete their academic goals. This agreement ensures that each institution serves the needs of students by providing them with appropriate and accurate transfer and advising information. Specifically, the MOU addresses both course and program transfer and an articulation agreement approved for the Associate of Science in Health Care Management-Health Studies Concentration (BPCC) and the Bachelor of Science in Health Care Management and Marketing (ULM).

**GOALS**

**The goals of this agreement are to:**

- improve the transfer and advising process for the benefit of students.
- identify faculty members in each program who will coordinate and serve as advisors for students transferring in designated programs.
- improve collegiality and communication among college and university discipline faculty and administrators.
- outline the transfer student scholarship opportunities.

In order to facilitate and improve the transfer process for our students, Bossier Parish Community College and The University of Louisiana at Monroe hereby enter into the following agreement:

## PROVISIONS OF ARTICULATION AGREEMENT

1. The institutions will develop common degree plan for the Health Care Management-Health Studies Concentration option and will clearly delineate courses to be taken at BPCC and those to be completed at ULM. These specified, individualized plans will be an informal contract between the two institutions and the students who choose to participate. These plans will guarantee to the BPCC student that the prescribed courses may be used toward a specific degree plan at ULM (see Appendix A for the designated degree plan).
2. The institutions will create a dual admissions program for the 2+2 degree programs (2 year associate degree earned at the community college + 2 years of study at the university resulting in a baccalaureate degree). Students admitted into BPCC, who choose this degree plan and who meet all ULM admissions requirements, will receive admission to ULM upon satisfactorily completing an Associate of Science in Health Care Management 2+2 degree plan with a minimum cumulative GPA of 2.0 (on a scale of 4.0). All courses and grades will transfer for GPA purposes; only courses with a grade of C (2.0) or better will be accepted by ULM.
3. The specific degree plan will be developed for each student as an informal contract with the student which will be valid providing the student completes all degree requirements at ULM within six (6) years of the date of the ULM catalog selected. An "Intent to Transfer" form must be completed, signed by the student, and signed by representatives of both institutions to serve as the student's written guarantee of retaining the curriculum in effect on the date signed (see Appendix B).
4. The Associate of Science in Health Care Management articulation agreement will be reviewed annually by the Chief Academic Officer or designee at each institution. The institutions may add new courses and edit course offerings when necessary to improve student transfers between institutions.
5. The institutions will engage in joint marketing efforts to promote the articulation partnership. Promotional efforts will include, but are not limited to, links on respective websites for placement of articulation agreements, information in the institutional catalog, and transfer information in other college/university publications.
6. BPCC will make available a list of graduates and their corresponding degree programs and mailing addresses upon request of the receiving university in an effort to avail and encourage graduates to further their higher education at a 4-year institution.
7. The institutions will strive to meet annually with the university and college discipline faculty and administrators. These meetings will be directed by the chief academic officer or designee.