



**MEMORANDUM of UNDERSTANDING
BETWEEN
BOSSIER PARISH COMMUNITY COLLEGE
AND THE UNIVERSITY of LOUISIANA at MONROE**

February 4, 2009

PURPOSE

This Memorandum of Understanding (MOU) summarizes an educational partnership agreement between Bossier Parish Community College (BPCC) and The University of Louisiana at Monroe (ULM) to provide an undergraduate educational opportunity for students. Both institutions are committed to seamless transfer so students may successfully complete their academic goals. This agreement ensures that each institution serves the needs of students by providing them with appropriate and accurate transfer and advising information. Specifically, the MOU addresses both course and program transfer and an articulation agreement approved for the Associate of Science in Health Care Management-Health Studies Concentration (BPCC) and the Bachelor of Science in Health Care Management and Marketing (ULM).

GOALS

The goals of this agreement are to:

- improve the transfer and advising process for the benefit of students.
- identify faculty members in each program who will coordinate and serve as advisors for students transferring in designated programs.
- improve collegiality and communication among college and university discipline faculty and administrators.
- outline the transfer student scholarship opportunities.

In order to facilitate and improve the transfer process for our students, Bossier Parish Community College and The University of Louisiana at Monroe hereby enter into the following agreement:

PROVISIONS OF ARTICULATION AGREEMENT

1. The institutions will develop common degree plan for the Health Care Management-Health Studies Concentration option and will clearly delineate courses to be taken at BPCC and those to be completed at ULM. These specified, individualized plans will be an informal contract between the two institutions and the students who choose to participate. These plans will guarantee to the BPCC student that the prescribed courses may be used toward a specific degree plan at ULM (see Appendix A for the designated degree plan).
2. The institutions will create a dual admissions program for the 2+2 degree programs (2 year associate degree earned at the community college + 2 years of study at the university resulting in a baccalaureate degree). Students admitted into BPCC, who choose this degree plan and who meet all ULM admissions requirements, will receive admission to ULM upon satisfactorily completing an Associate of Science in Health Care Management 2+2 degree plan with a minimum cumulative GPA of 2.0 (on a scale of 4.0). All courses and grades will transfer for GPA purposes; only courses with a grade of C (2.0) or better will be accepted by ULM.
3. The specific degree plan will be developed for each student as an informal contract with the student which will be valid providing the student completes all degree requirements at ULM within six (6) years of the date of the ULM catalog selected. An "Intent to Transfer" form must be completed, signed by the student, and signed by representatives of both institutions to serve as the student's written guarantee of retaining the curriculum in effect on the date signed (see Appendix B).
4. The Associate of Science in Health Care Management articulation agreement will be reviewed annually by the Chief Academic Officer or designee at each institution. The institutions may add new courses and edit course offerings when necessary to improve student transfers between institutions.
5. The institutions will engage in joint marketing efforts to promote the articulation partnership. Promotional efforts will include, but are not limited to, links on respective websites for placement of articulation agreements, information in the institutional catalog, and transfer information in other college/university publications.
6. BPCC will make available a list of graduates and their corresponding degree programs and mailing addresses upon request of the receiving university in an effort to avail and encourage graduates to further their higher education at a 4-year institution.
7. The institutions will strive to meet annually with the university and college discipline faculty and administrators. These meetings will be directed by the chief academic officer or designee.

8. BPCC students are eligible for the ULM Community College Achievement Award (\$1,000 per year/\$2,000 total) if they have a 3.0 or higher cumulative GPA for 45-70 hours credit (excluding developmental). This award is valid for 4 semesters or graduation, whichever comes first. Students must maintain full-time continuous enrollment at ULM, and earn a minimum 3.0 GPA of 12 credits per semester as well as a 3.0 cumulative GPA.
9. BPCC students are eligible for the ULM Phi Theta Kappa Award (\$1,200 per year/\$2,400 total) if they have a 3.5 or higher cumulative collegiate GPA. This award is valid for 4 semesters or graduation, whichever comes first. Students must maintain full-time continuous enrollment at ULM, and earn a minimum 3.0 GPA of 12 credits per semester as well as a 3.0 cumulative GPA. This award is not combinable with any other ULM institutional award.

TERMS

This agreement shall be effective on February 4, 2010 and shall continue until terminated by either party giving one year written notice to the other party in order to protect all students transferring between institutions.

NOTICE

Any changes to this Memorandum of Understanding must be in writing and delivered by certified mail or by personal delivery to the person to be notified.

In witness whereof, the authorized representatives of the parties have executed this agreement on the 4th day of February, 2010.

Bossier Parish Community College
Jim Henderson, Chancellor

The University of Louisiana at Monroe
Dr. James Cofer, President

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Appendix A

Associate of Science in Health Care Management Health Studies Concentration Degree Plan

First Semester-Course Description BPC Course # ULM Course # Credit

English Composition*	ENGL 101	ENGL 101	3
College Algebra*	MATH 102	MATH 111	3
Introduction to Health Care Management	HCM 201	HLST 201	1
Computer Concepts	CIS 105	CSCI 170	3
Introductory Chemistry**	CHEM 107	CHEM 107	3
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Second Semester-Course Description BPC Course # ULM Course # Credit

English Composition II*	ENGL 102	ENGL 102	3
Medical Terminology*	BLGY 110	AHSC 200	2
Principles of Speech	SPCH 110	CMST 201	3
Macroeconomics	BADM 201	ECON 201	3
Health Care Informatics	HCM 202	HLST 202	3
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Third Semester-Course Description BPC Course # ULM Course # Credit

Insurance	HCM 205	INSU 205	3
Introduction to Psychology*	PSYC 201	PSYC 201	3
Small Business Management	HCM 250	ENTR 250	3
Introduction to Fine Arts*	ART 206	ART 109	3
Introductory Financial Accounting	ACCT 205	ACCT 212	3
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Fourth Semester-Course Description BPC Course # ULM Course # Credit

Supervision	HCM 203	MGMT 203	3
Introduction to Sociology*	SLGY 201	SOCL 101	3
Major American Writers*	ENGL 202	ENGL 206	3
Elementary Statistics*	MATH 210	MATH 116	3
Perspectives on Aging	HCM 226	GERO 226	3
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*Core Requirements

**Substitution approved by Dean Ryman (ULM)

