

MEMORANDUM OF UNDERSTANDING

BETWEEN

BOSSIER PARISH COMMUNITY COLLEGE and NORTHWESTERN STATE UNIVERSITY

SPRING – 2009

In the interest of establishing a 2+2 relationship between the Bachelor of Science in Business Administration degree offered by Northwestern State University (NSU) and the Associate of Applied Science in Business Administration degree offered by Bossier Parish Community College (BPCC), the parties do hereby agree to the following terms and conditions.

BPCC does hereby agree to:

1. Promote the opportunity through the BPCC counseling service and allow placement of NSU advertising materials in appropriate places.
2. Alert BPCC faculty, staff and students as to this opportunity.
3. Provide NSU with the opportunity to review any materials, publications, or media releases related to the subject of this agreement prior to the release of any information.
4. Schedule compressed video classes when available (and desired) and assure network connectivity.
5. Assure correct information is passed to students regarding course availability either online or in compressed video, and make students are aware that they must achieve a "C" or better in any course for it to apply toward their NSU degree.
6. Assure that students have followed the sequence of courses specified in the BPCC catalog and have taken General Business Administration (BADM 105), Computer Concepts (CIS 105), Introduction to Financial Accounting (ACCT 205), Introduction to Managerial Accounting (ACCT 206) and Economic Principles I (BADM 201) during their freshman year, and be taking or haven taken Economic Principles II (BADM 202) as they begin their sophomore year. BPCC understands that this sequence gives them an equivalent to the preparatory course work for the junior level courses (MGT 3220, MKT 3230, BUAD 3250) offered by the NSU College of Business. If at all possible all of the NSU courses would be expected to be taken during the second semester of the sophomore year.
7. Downwardly substitute within BPCC student records MGT3220 (Organization and Management) for BADM 212 (Principles of Management); MKT3230 (Principles of Marketing) for BADM 214 (Principles of Marketing); and BUAD3250 (Business Law) for BADM 220 (Business Law).
8. Advise students of the following policies regarding registration-related fees and charges:
 - a. All NSU fees and charges are due in full on scheduled fee payment dates.
 - b. Students who have not paid in full their cost of attending the NSU by the last day of fee payment will be assigned an installment plan and will be assessed an Installment Charge in accordance with NSU policy.
 - c. Students who do not pay the "Installment Amount" or "Total Amount Due" by each due date will be assessed a Late Payment Charge in accordance with NSU policy.

- d. A student who owes a balance from a previous semester or summer session must satisfy that balance or complete the appropriate appeal process, in accordance with NSU policy, to continue at NSU in subsequent semesters.
- e. All NSU policies in regards to payment of fees and financial balances are subject to change without notice.

NSU does hereby agree to:

1. Provide staff that will assist students with NSU application, admission, and registration processes.
2. Provide all three courses online at least once annually and compressed video on an occasional basis according to projected demand and the desires of both parties.
3. Admit students to NSU at the BPCC location.
4. Provide and maintain video conferencing equipment at the BPCC location.
5. Market the agreement through NSU materials.
6. Provide BPCC with the opportunity to review any materials, publications, or media releases related to the subject of this agreement prior to the release of any information.

The above terms are subject to modification upon agreement of both parties. At the conclusion of the 2009 academic year, NSU and BPCC will review the results of the project and the needs of each institution to determine the possibility of continuing the agreement.

 Date 12-18-08

Tom Carleton
Chancellor
Bossier Parish Community College

 Date 12/18/08

Randall J. Webb
President
Northwestern State University




**MEMORANDUM OF
UNDERSTANDING**
BETWEEN
NORTHWESTERN STATE UNIVERSITY
AND
BOSSIER PARISH COMMUNITY COLLEGE



Representatives of Northwestern State University and Bossier Parish Community College have reviewed and updated the agreement which articulates BPCC courses in the track of Associate of Arts and Science in Business Administration into the Bachelor of Science in Business Administration.

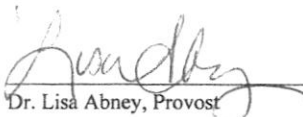
Both parties agree to collaborate and work to enhance and expand students' knowledge by sharing facilities, faculty, and resources.

For Northwestern State University

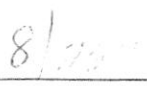


Dr. Randall J. Webb, President

Date

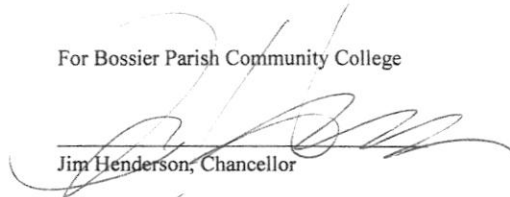


Dr. Lisa Abney, Provost




Date

For Bossier Parish Community College



Jim Henderson, Chancellor

Date



Dr. Stanley A. Wilkins,
Vice Chancellor for Academic Affairs

Date