

**Bossier Parish Community College**  
**Master Syllabus**

**Course Prefix and Number:** COMM 130 **Credit Hours:** 3

**Course Title:** Film Pre-Production

**Course Prerequisites:** None

**Textbook:** Honthaner, Eve Light. *The Complete Film Production Handbook*. 4<sup>th</sup> Edition.

**Course Description:** This course is designed to lay the ground work for production of a video or film. It includes scouting out locations, utilizing a script or storyboard, planning, and preparing a checklist for equipment, props, and actors needed to video/film the project.

**Learning Outcomes:**

At the end of this course the student will

- A. understand the importance of pre-production to the overall success of a film or program;
- B. incorporate the jargon used on-set to explain concepts to both cast and crew;
- C. orchestrate all the design concerns inherent in a project/film or video; and
- D. develop a call sheet for one complete day of shooting.

To achieve the learning outcomes, the student will

(The letter designations at the end of each statement refer to the learning outcome(s).)

- 1. recall the 70-30-10 rule: 70% pre-planning, 30% post-production, and 10% production execution. (A)
- 2. develop a contingency plan in the case of “Acts of God” (flooding, tornadoes, and other items outside one’s control). (A)
- 3. identify terms for lighting, editing, casting, and other film jargon. (B)
- 4. list the 21 Steps to Approval beginning with project proposal and content outline down to application and evaluation of program. (C)
- 5. complete a call sheet for specific scenes from a given script. (D)
- 6. breakdown scenes for all aspects including locations, cast, and specific needs. (A,C,D)
- 7. hold auditions and evaluate auditions. (A,C)

**Course Requirements:** This course requires attendance, class participation, assignments, exams, and projects as determined by the instructor.

<b>Course Grading Scale:</b>	90 – 100	A
	80 – 89	B
	70 – 79	C
	60 – 69	D
	0 – 59	F

**Attendance Policy:** The college attendance policy is available at <http://www.bpcc.edu/catalog/current/academicpolicies.html>

### **Nondiscrimination Statement**

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