Bossier Parish Community College Master Syllabus

Course Prefix and Number: COMM 103 Credit Hours: 3

Course Title: Communication Practicum

Course Prerequisites: Permission of Department

Textbook: None

Course Description: The Communication Practicum provides work experience in a high-tech media environment, which will give practical work experience secured either through an approved apprenticeship, internship, or professional work.

Learning Outcomes:

At the end of this course the student will

- A. demonstrate work ethics in a real life environment;
- B. follow instructions given to them by their workplace supervisor and campus advisor; and
- C. apply, analyze, synthesize, and evaluate their performance and adjust to meet the requirements of the workplace.

To achieve the learning outcomes, the student will (The letter designations at the end of each statement refer to the learning outcome(s).)

- 1. produce documentation to indicate regular attendance and performance in the workplace environment. (A, C)
- 2. produce documentation by their workplace supervisor indicating student application of the principles which were required of them to perform their duties. (A, B, C)

Course Requirements: This course requires attendance, class participation, assignments, exams, and projects as determined by the instructor.

Course Grading Scale: 90 – 100 A

80 - 89 B

70 - 79 C

60 – 69 D

0 - 59 F

Attendance Policy: The college attendance policy is available at http://www.bpcc.edu/catalog/current/academicpolicies.html

Nondiscrimination Statement

Bossier Parish Community College does not discriminate on the basis of race, color, national origin, gender, age, religion, qualified disability, marital status, veteran's status, or sexual orientation in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of its operations. Bossier Parish Community College does not discriminate in its hiring or employment practices.

COORDINATOR FOR SECTION 504 AND ADA

Angie Cao, Student and Disability Services Specialist Disability Services, F-254, 6220 East Texas Street, Bossier City, LA 71111 318-678-6511 acao@bpcc.edu

Equity/Compliance Coordinator Teri Bashara, Director of Human Resources Human Resources Office, A-105 6220 East Texas Street Bossier City, LA 71111

Phone: 318-678-6056

Hours: 8:00 a.m.-4:30 p.m. Monday - Friday, excluding holidays and weekends.