

Bossier Parish Community College
Master Syllabus

Course Prefix and Number: BADM 299

Credit Hours: 3-0-3

Course Title: Business Internship

Course Prerequisites: To be eligible to enroll in BADM 299, the student must have obtained the permission of the Program Director and have an internship site already identified and secured.

Textbook: None

Course Description: This is a practicum performed in the student's sophomore year. Under supervision in an approved agency, the student will have the opportunity for on-the-job experiences. The practicum is project-based in that the student is expected to produce tangible output for the host organization. It is expected that the student will select a practicum site, which is consistent with career interests and objectives.

Learning Outcomes:

By the completion of this course, students will have:

- A. Demonstrated their analytical and critical thinking skills;
- B. Demonstrated their ability to actively identify and apply managerial techniques within the healthcare industry;
- C. Generated reports that quantify and qualify their experience within the business industry; and
- D. Identified areas of future job opportunities within the industry and demonstrated their understanding of how to obtain them.

To achieve the learning outcomes, the student will:

(The letter designations at the end of each statement refer to the learning outcome(s).)

1. Observe and actively participate in decision-making and strategic planning involved in program design, implementation and evaluation at the healthcare agency (A, B, C);
2. Perform all roles and responsibilities effectively demonstrating professionalism and a strong work ethic (A, C, D);
3. Distinguish a business organizations policy from their practices (A, B, D);
4. Identify organizational techniques for responding to pressure from external forces such as social, political, regulatory, or competitive agencies/organizations (A, D);
5. Apply principles of problem-solving and decision-making to one of the organization's problems and present solutions in a presentation to administrative personnel (A, B, C, and D);
6. Explain the purpose of selected internal program such as community education, employee education, and quality improvement and describe it in relation to the organization (A, B, D); and
7. Describe management styles observed and self-critique personal management style relative to site observations (A, B, C, D).

Course Requirements:

- To pass the course, student must achieve a course average of 70% or above.
- Students must have access to a computer (not mobile device), Microsoft Office, and the Internet to complete the assignments. Computer, software, and the Internet are available to students on campus during scheduled computer lab times and in the Learning Commons located in the BPCC Library.
- Students are required to use our LMS and are encouraged to use the BPCC Library to research healthcare management topics and employment opportunities.

Course Grading Scale:

- A = 90 - 100
- B = 80 - 89
- C = 70 - 79
- D = 60 - 69
- F = 0 - 59

Attendance Policy:

Each student is expected to attend class regularly; excessive unexcused absences constitute grounds for suspension. Refer to the student handbook for [Attendance Policy](#).

Course Fees: This course is accompanied with an additional non-refundable fee for supplemental materials, laboratory supplies, software licenses, certification exams and/or clinical fees.

Nondiscrimination Statement: Bossier Parish Community College does not discriminate on the basis of race, color, national origin, gender, age, religion, qualified disability, marital status, veteran's status, or sexual orientation in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of its operations. Bossier Parish Community College does not discriminate in its hiring or employment practices.

COORDINATOR FOR SECTION 504 AND ADA

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EQUITY/COMPLIANCE COORDINATOR

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