

Bossier Parish Community College  
Master Syllabus

**Course Prefix and Number:** BADM 108

**Credit Hours:** 3-3-0

**Course Title:** Finance

**Course Prerequisite:** None

**Textbook:** KAPOOR, ECOMM Connect for Focus on Personal Finance, 6th ed. (2019).

**Course Description:** Instruction in budgeting, credit, investment, insurance, real estate, and other areas of money management. A study of the methods of financing, including sources and applications of funds, net worth statement analysis, financial planning, cash flow statement analysis, stocks, bonds, mutual funds, time value of money, and basic risk analysis.

**Learning Outcomes:**

At the end of this course, the student will

- A. explain, identify, and discuss changing lifestyles, careers, methods of budgeting, consumerism, and the basic provisions of personal income tax;
- B. explain the relative merits of home ownership;
- C. define basic banking concepts and terms; and
- D. discuss the services of investment advisory including technical and fundamental analysis.

To achieve the learning outcomes, the student will:

(The letter designations at the end of each statement refer to the learning outcome(s).)

1. determine an acceptable lifestyle through careers, budgeting, and education (A), (B), (C) (D);
2. identify major expenditures (A), (B); and
3. demonstrate an ability to use banking, credit, investment information, and planning (A), (B), (C), (D).

**Course Requirements:**

- To pass the course, student must achieve a course average of 70% or above.
- Students must have access to a computer (not mobile device), Microsoft Office, and the Internet to complete the assignments. Computer, software, and the Internet are available to students on campus during scheduled computer lab times and in the Learning Commons located in the BPCC Library.
- Students are required to use BPCC's LMS and are encouraged to use the BPCC Library to research topics and employment opportunities.

**Course Grading Scale:**

- A = 90 - 100
- B = 80 - 89
- C = 70 - 79
- D = 60 - 69
- F = 0 - 59

**Attendance Policy:**

Each student is expected to attend class regularly; excessive unexcused absences constitute grounds for suspension. Refer to the student handbook for [Attendance Policy](#).

**Course Fees:** This course is accompanied with an additional fee for supplemental materials.

**Nondiscrimination Statement:** Bossier Parish Community College does not discriminate on the basis of race, color, national origin, gender, age, religion, qualified disability, marital status, veteran's status, or sexual orientation in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of its operations. Bossier Parish Community College does not discriminate in its hiring or employment practices.

**COORDINATOR FOR SECTION 504 AND ADA**

Angie Cao, Student and Disability Services Specialist

Disability Services, F-254

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Hours: 8:00 a.m.-4:30 p.m. Monday - Friday, excluding holidays and weekends.

**EQUITY/COMPLIANCE COORDINATOR**

Teri Bashara, Director of Human Resources

Human Resources Office, A-105

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