

BOSSIER PARISH COMMUNITY COLLEGE
Master Syllabus

Course Prefix and Number: PRNU 270

Credit Hours: 3.5

Course Title: PN Leadership

Clock Hours Lecture/Lab/Clinical: 45/0/0

Enrollment in the program courses (PRNU) is limited to those students who have been selected and admitted to the Practical Nursing program. Program courses are sequenced by semester and must be taken as a group each semester per program requirements and policies.

Textbook(s): Textbook of Basic Nursing, Eleventh Edition, Caroline Bunker Rosdahl, Mary T. Kowalski
Workbook for Textbook of Basic Nursing, Eleventh Edition, Caroline Bunker Rosdahl, Mary T. Kowalski
PN Adult Medical Surgical Nursing, ATi

Course Description: This course presents the laws, rules and regulations which govern licensure to practice practical nursing in the state of Louisiana, including a review of the Louisiana Revised Statutes, Title 37, Chapter 11, Subpart II-Practical Nurses and LAC 46:XLVII. Nursing, subpart I-Practical Nurses. Students are further prepared for the NCLEX-PN licensure examination. It is designed to prepare the future LPN for compliance with the laws, to explain the procedures which facilitate necessary operations of the Louisiana State Board of Practical Nurse Examiners (LSBPNE) and to outline the obligations which accompany the privilege of service in health care. Legal responsibilities, confidentiality and ethical practice along with concepts of management and supervision are emphasized. Preparation for employment is introduced by evaluating job opportunities, compiling a resume, and outlining information essential to finding, applying for and terminating a job in the healthcare industry. (45 hours lecture, 30 hours clinical)

Learning Outcomes:

Upon successful completion of this course, the student will be able to:

- A. explain the rules and regulations set forth in the LSBPNE Nurse Practice Act;
- B. describe the professional responsibilities of practicing as a Licensed Practical Nurse;
- C. discuss how to prepare for employment;
- D. discuss and demonstrate professional behaviors including commitment to continued quality improvement, ethical and legal standards of practice, efficient management of resources, patient advocacy and lifelong learning; and
- E. deliver safe and appropriate nursing care to meet the physiological, psychosocial, socio-cultural, and spiritual needs of the medical-surgical patients with life threatening or complex health problems.

Course Objectives:

Theory: Upon successful completion of this course with a minimum of 80% accuracy the student will:

1. Discuss principles of leadership, management and delegation related to the practice of professional and practical nursing in Louisiana. (A, B, D)
2. Review legal and ethical issues that relate to practical nursing. (A)
3. Compare and contrast the terms *leader* and *manager*. (D)
4. Discuss characteristics of a good manager. (D)
5. Describe leadership roles that may be available to the LPN. (C, D)
6. Describe four leadership styles. (D)
7. Describe duties and responsibilities of the team leader/charge nurse/manager in a nursing home/ECF. (D)
8. Review and discuss standards of practice for the Licensed Practical Nurse (LPN). (A)
9. Compare and contrast the levels of discipline for misconduct related to the practice of practical nursing in Louisiana. (A)
10. List types of healthcare facilities or related agencies, other than hospitals, in which LPNs might seek employment. (C)
11. Describe employment opportunities for LPNs in the long-term care facility; describe differences from hospital nursing. (C)
12. List some specialized areas of nursing available to the LPN. (C)
13. Identify employment opportunities available to LPNs. (C)
14. Identify expectations of employers. (B, C, D)
15. Outline information essential to finding, applying, evaluating and terminating a job. (C)
16. Name sources of employment information for nurses. Describe the function of a placement service, nursing pool, or registry. (C)
17. Explain how a nurse might conduct a job search or apply for a position, using the Internet. (C)
18. Identify your important personal and professional considerations in choosing a place of employment. (B, C)
19. List items to include in a resumé. Demonstrate the ability to prepare a personal resumé. (C)

20. Describe and complete the letter of application (cover letter) and procedures for filling out the application form; demonstrate the ability to complete an application for a position. (C)
21. Describe preparation for and protocols during a job interview. (C)
22. Identify the proper protocol for resigning from a position; demonstrate the ability to complete a resignation letter following proper protocols. (C, D)
23. Describe the role of the licensing or certifying agency and the responsibility of the applicant for the NCLEX -PN exam. (A)
24. Prepare application for licensing/certifying examination. (A)
25. Describe the methods to obtain, renew and maintain the practical nursing license. (A, B)
26. Describe how an LPN can become nationally certified in gerontology, IV therapy, and other specialty areas. (D)
27. Describe further educational opportunities available to LPNs. (D)
28. Identify professional organizations and their benefits. (B, D)
29. Describe the benefits of continuing education. (D)
30. Discuss current issues and future concerns for practical nursing and the nursing profession. (A, B)
31. Define the role of the practical nurse in leadership and management of care in the long-term care setting including the delegation of tasks to unlicensed support staff. (B, D)
32. Discuss the organization and structure of the long-term care facility, quality improvement, legal and ethical issues. (B)
33. Explain the purpose and process of the Louisiana Department of Hospitals survey of long-term care facilities and the role of the practical nurse. (B, D)
34. Identify, discuss and demonstrate knowledge of required forms needed for resident admission into a long-term care facility, including Minimum Data Set (MDS) and 90L's. (B, D)

Course Requirements: To earn a grade of "C" or higher the student must earn 80% of the total points for the course and obtain a Satisfactory "S" (Passing) on course CSET. Satisfactory in lab and clinical is interpreted as 80 or above out of 100.

Course Grading Scale: The final grade will not be rounded up EX. 79.5 =79=D.

100-94 = A

93-87 = B

86-80 = C

79-73 = D

72-0 = F

Attendance Policy: The attendance policy for the BPCC Practical Nursing Program is included in the program student handbook, which is also posted to the program page of the BPCC website.

Nondiscrimination Statement:

Bossier Parish Community College does not discriminate on the basis of race, color, national origin, gender, age, religion, qualified disability, marital status, veteran's status, or sexual orientation in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of its operations. Bossier Parish Community College does not discriminate in its hiring or employment practices.

Coordinator for Section 504 and ADA:

Angie Cao, Student and Disability Services Specialist

Disability Services, F254, 6220 East Texas Street, Bossier City, LA 71111

318-678-6511

acao@bpcc.edu

Hours: 8:00 a.m.-4:30 p.m. Monday - Friday, excluding holidays and weekends.

Equity/Compliance Coordinator:

Teri Bashara, Director of Human Resources

Human Resources Office, A-105, 6220 East Texas Street, Bossier City, LA 71111

318-678-6056

tbashara@bpcc.edu

Hours: 8:00 a.m.-4:30 p.m. Monday - Friday, excluding holidays and weekends.

Reviewed by: MPIetsch 4/2023