

Bossier Parish Community College
Master Syllabus

Course Prefix and Number: CTEC 299

Credit Hours: 3-3-0

Course Title: CTEC Internship

Course Prerequisites: Any 200 Level CTEC course; Instructor Permission/Meeting, Résumé, Proof of one Industry-Based Certification by midterm of semester prior to enrolling into the internship.

Textbook(s): None

Course Description: Students are placed with pre-qualified businesses that offer a broad range of cyber information technology experiences to augment didactic preparation. This capstone course also requires students to achieve a minimum of two instructor approved industry-based certifications.

Learning Outcomes:

At the end of this course, the student will:

- A. create an online portfolio of on-job activities and experiences; and
- B. connect internship activities with course material to demonstrate proficiency in networking.

To achieve the learning outcomes, the students will or will be able to:

(The letter designations at the end of each statement refer to the learning outcome(s).)

1. demonstrate abilities in completing course objectives as set forth by the course instructor and by the student's internship supervisor; (A, B)
2. display proficiency in areas covered by previous coursework; (A, B) and
3. perform at least one hundred hours of a documented internship experience as specified in the Internship Handbook. (A, B)

Course Requirements:

- A student must come to campus for the Mock Interview and Final Presentation.
- A student must successfully complete all learning outcomes to successfully complete the course.
- Achieve a course average of 70% or above.
- Each student is expected to attend classes regularly; excessive unexcused absences constitute grounds for suspension (refer to the student handbook for attendance policies).
- Students must provide proof of passing two (2) approved Industry Based Certifications, OR two (2) approved programming project portfolios, OR one of each.

Course Grading Scale:

Pass/Fail

Attendance Policy:

Each student is expected to attend class regularly; excessive unexcused absences constitute grounds for suspension. Refer to the student handbook for [Attendance Policy](#).

Course Fees: This course is accompanied with an additional non-refundable fee for supplemental materials, laboratory supplies, software licenses, certification exams and/or clinical fees.

Nondiscrimination Statement: Bossier Parish Community College does not discriminate on the basis of race, color, national origin, gender, age, religion, qualified disability, marital status, veteran's status, or sexual orientation in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of its operations. Bossier Parish Community College does not discriminate in its hiring or employment practices.

Coordinator for SECTION 504 AND ADA

Angie Cao, Student and Disability Services Specialist

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Equity/Compliance Coordinator

Teri Bashara, Director of Human Resources

Human Resources Office, A-105

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