

Bossier Parish Community College  
Master Syllabus

<b>Course Prefix and Number:</b>	ENGL 099	<b>Credit hours:</b> 3
<b>Course Title:</b>	Fundamentals of Composition	
<b>Course Prerequisites:</b>	Placement based on test results achieved on appropriate diagnostic instruments.	
<b>Textbook(s):</b>	Langan, John. <i>English Skills with Readings</i> , 10 <sup>th</sup> ed.	
<b>Course Description:</b>	Introduces students to the writing process and gives extended practice in developing expository methods, especially emphasizing revising and editing. Concentrates on multi-paragraph essays. Emphasizes grammar and mechanics to reinforce writing.	

**Learning Outcomes:**

At the end of this course, the student will

- A. become familiar with the writing process, including pre-writing, writing, revising, and editing;
- B. compose well-developed, grammatically correct, multi-paragraph essays; and
- C. develop tools to express him/herself critically in the world of academic writing.

To achieve the learning outcomes, the student will

(The letter designations at the end of each statement refer to the learning outcome(s).)

- 1. engage in pre-writing, writing, revising, and editing activities (A, B, and C).
- 2. practice the writing process leading to a well-developed, grammatically correct, five paragraph essay (A, B, and C).
- 3. demonstrate college-level proficiency in composition (A, B, and C).

**Course Requirements:** Students must complete assigned readings, writing assignments, and a final exam.

**Course Grading Scale:** The course uses the Liberal Arts grading scale.

- 90 – 100 A
- 80 – 89 B
- 70 – 79 C
- 60 – 69 D
- 0 – 59 F

**Attendance Policy:** The college attendance policy is available at <http://www.bpcc.edu/catalog/current/academicpolicies.html>

### **Nondiscrimination Statement**

Bossier Parish Community College does not discriminate on the basis of race, color, national origin, gender, age, religion, qualified disability, marital status, veteran's status, or sexual orientation in admission to its programs, services, or activities, in access to them, in treatment of individuals, or in any aspect of its operations. Bossier Parish Community College does not discriminate in its hiring or employment practices.

Title VI, Section 504, and ADA Coordinator  
Angie Cao, Interim Student and Disability Services Specialist  
Phone: 318-678-6511  
Email: [acao@bpcc.edu](mailto:acao@bpcc.edu)  
Office: F 254

Equity/Compliance Coordinator  
Teri Bashara, Director of Human Resources  
Human Resources Office, A-105  
6220 East Texas Street  
Bossier City, LA 71111  
Phone: 318-678-6056  
Hours: 8:00 a.m.-4:30 p.m. Monday - Friday, excluding holidays and weekends.